

Stanley Electric US - CONTRACTOR SAFETY/ENVIRONMENTAL REVIEW

Company Name _____	SUS Document Control # _____ <small>(to be Filled in by SUS personnel)</small>	
Company Address _____	Company Phone Number _____	
	Company Fax Number _____	
Company Contact _____	Name _____	Title _____ Phone Number _____
Company Contact _____	Name _____	Title _____ Phone Number _____
e-Mail Address _____		

Security Do You Screen Your Employees for: *Identification* Yes No *Criminal Record* Yes No
Employment History Yes No *Motor Vehicle Record* Yes No *Drugs/Alcohol* Yes No

Insurance Validation
 Liability Insurance Coverage Amount: _____ Certificate Attached? Yes No
 If No, Explain _____

Workers Compensation Validation
 Valid Worker's Compensation Certificate Attached? Yes No

OSHA * Incident rates
 Have you received any OSHA Citations in the Past Two Years? Yes No (If Yes Please attach copy of citation)
 Past year OSHA Incident Rate: _____ 2 year past OSHA Incident Rate: _____ Industry Avg. Incident rate _____
 Avg. No. Of Employees _____ Avg. No. Of Employees _____

OSHA Rate Calculation: $\frac{\text{Total \# of recordable injuries/illnesses} \times 200,000}{\text{Total Employee Hours (Salaried and Non-Salaried)}}$

ENVIRONMENTAL (For work performed check all areas that apply, SUS will request additional information, if needed)

Releases of air emissions Liquid discharges to drains or sewers Environmental Monitoring Performed
 Will Materials/chemicals be brought on-site, if so New Material Introduction form F-SUS-050 must filled out, and material approve before bringing on-site.
 Will work consume any energy, if so check all that apply: Electricity Compressed Air
 Waste generation (chemicals, oils, etc.), Please list _____

 If waste is generated is it recyclable, please check, if so list how recycled _____

Contractor Safety and Security Policy: Stanley Electric US (SUS) is an ISO14001 facility. Contractor employees and subcontractors will comply with all applicable local, state and federal regulations and code requirements. All contractors and subcontractors have to be instructed on and will be expected to comply with the contents of SUS Contractor Safety/Environmental Booklet prior to performing any work at SUS. Performing work at SUS is contingent on demonstrating and understanding the information in the Contractor Safety/Environmental Booklet via computer training and test and maintaining a satisfactory job rating score at the completion of the project.

In signing this form, the Contractor certifies that their employees:

- are trained and qualified to perform the specific work required by SUS
- are trained in the work practices necessary to safely perform his/her job. Training includes, but is not limited to, all regulatory and code requirements. It is the Contractor's responsibility to keep all of their employees' current with training requirements.
- will follow SUS's Safety and Environmental Policies as outlined in the Contractor Safety/Environmental Video/Booklet.

Contractor is to provide to Stanley Electric US documentation of their written safety procedures and training upon request

Submitted By: _____ _____ _____
 Contractor Representative Signature Date

Reviewed By: _____ _____ _____
 Stanley Safety Representative Signature Date

Reviewed By: _____ _____ _____
 Stanley Environmental Representa- Signature Date
 tive

Reviewed By: _____ _____ _____
 Stanley Environmental Management Signature Date
 Representative

Submit Completed Form to Environmental Department - Form must be re-submitted 1 year from date of submission

** Criteria used by Safety and Environmental to evaluate EMR and OSHA information is discussed on page 2*

ENVIRONMENTAL AND SAFETY DEPARTMENT CRITERIA FOR EVALUATING CONTRACTOR SAFETY/ENVIRONMENTAL REVIEW FORM.

1. INCIDENT RATES

- Compare Incident Rate to Industry Average supplied by the contractor. **Rates above the industry average** require further evaluation.

2. ENVIRONMENTAL

- If Release of air emissions, liquid discharges to sewers, Environmental monitoring or waste generation boxes are checked request additional information from contractor and/or Stanley representative. If materials or chemicals will be brought on-site check new material introduction Form F-SUS-050. Request additional information as needed.

3. OTHER

- Review SUS Contractor Rating Form Spread Sheet for the particular contractor. Poor safety ratings (1 or 2) from previous work on site require further evaluation.

FURTHER EVALUATION

- Further evaluation will consist of discussion of the record between the Environmental and Safety department and may warrant the following actions:
 - Discussion with SUS employee who is hiring contractor
 - Contact with the contractor for clarification of safety practices and/or guarantees of safe work practices
 - Limited approval
 - No approval